

# Fu Jen Catholic University

## Regulations Governing Funding for International Academic Collaboration and Exchange

Amended at the Seventh Session of the Executive Council for the 2014-2015 Academic Year on April 19, 2015  
Amended at the Second Session of the Executive Council for the 2012-2013 Academic Year on October 4, 2012  
Amended at the First Session of the Executive Council for the 2012-2013 Academic Year on September 5, 2012  
Amended at the Second Session of the Executive Council for the 2009-2010 Academic Year on October 1, 2009  
Amended at the Ninth Session of the Executive Council for the 2007-2008 Academic Year on June 12, 2008  
Amended at the Fourth Session of the Executive Council for the 2006-2007 Academic Year on December 7, 2006  
Amended at the Tenth Session of the Executive Council for the 2005-2006 Academic Year on July 6, 2006  
Amended at the Second Session of the Executive Council for the 2005-2006 Academic Year on October 6, 2005  
Passed at the Twelfth Session of the Executive Council for the 2002-2003 Academic Year on July 10, 2003

### Article 1: Objectives

The University formulated Regulations Governing Funding for International Academic Collaboration and Exchange (hereinafter ‘the Regulations’) in order to encourage full-time professors and researchers to participate in academic exchange activities overseas (including in mainland China, Hong Kong, and Macau); to invite scholars from abroad to serve as guest lecturers and participate in exhibitions and academic activities at the University; and to boost the global competitiveness and raise the academic standing of the University.

### Article 2: Who can apply

1. Full-time instructors and researchers at the University.
2. Scholars from abroad invited to lecture at the University.

### Article 3: Funding Principles

1. Applications will be considered in the order of priority below:
  - (1) A full-time instructor/researcher from the University going to a partner institution listed in the top 500 universities of the year in QS World University Rankings or Times Higher Education World University Rankings, or a scholar from one of the aforesaid institutions invited to the University.
  - (2) A full-time instructor/researcher from the University going to a non-partner institution listed in the top 200 universities of the year in QS World University Rankings or Times Higher Education World University Rankings, or a scholar from one of the aforesaid institutions invited to the University.
  - (3) A full-time instructor/researcher from the University going to a program listed in the top 200 programs of the year by QS World University Rankings or Times Higher Education World University Rankings, or a scholar from one of the aforesaid programs invited to the University.
  - (4) The college will note the order of priority in which its applications should be considered.
2. A single applicant is limited to one application per financial year.
3. Funding is not granted in the following cases:
  - (1) The applicant wants funding to participate in a routine activity;
  - (2) The applicant wants funding to attend an academic seminar/conference;
  - (3) The applicant previously received funding, but did not perform up to expectations;

- (4) The applicant has already received funding from the Ministry of Education or another program at the University for the same activity;
- (5) The applicant wants funding to participate in international training;
- (6) The applicant wants funding to pursue an individual research project.

#### Article 4: Value of Funding

1. A full-time instructor/researcher from the University going abroad will receive airfare (limited to economy class) in accordance with the standards of the Ministry of Science and Technology.
2. A scholar from overseas invited to the University will receive:
  - (1) Airfare (limited to economy class) in accordance with the standards of the Ministry of Science and Technology;
  - (2) Up to 40 hours of teaching pay in accordance with University regulations;
  - (3) Up to 4 hours of lecture pay in accordance with Regulations Governing the Hourly Payment of Military, Public, and Teaching Personnel for Part-Time Teaching and Lecturing.

#### Article 5: How to Apply

1. Applications must be made during the dates specified in the Regulations. Program or college offices will collect all applications and submit them to the Office of International Education. Applicants must submit the following items to their program office: Fu Jen Catholic University Application Form to Obtain Funding for International Academic Collaboration/Exchange, the invitation to the activity, the itinerary (including the event schedule and the applicant's budget), a copy of their CV, and proof of the university's international ranking.
2. Colleges prioritize the order of applications. Applications must be submitted by the college office. At the bottom of the application package, the college will note the order in which it wants applications to be considered for funding based on its research goals and plans for development.

#### Article 6: Dates to Apply

There are two dates a year to apply:

1. **May 1** in order to receive funding for the first semester of an academic year (August 1 to January 31). Results are announced in July.
2. **November 1** in order to receive funding for the second semester (February 1 to July 31). Results are announced in January.

#### Article 7: Funding and Performance Evaluation

3. Recipients of funding must submit documents required for reimbursement within two weeks after the activity. Failure to do so will affect any applications the recipient makes the following academic year.

4. If an activity changes or is postponed, the recipient must complete the Fu Jen Catholic University Request Form to Defer Funding for International Academic Collaboration/Exchange. This Form must be approved or funding will be revoked.
5. When submitting documents for reimbursement, the recipient must also provide their performance evaluation form (including a digital copy).

#### Article 8 Source of Funding

Funding is provided from the budget of the Office of International Education.

#### Article 9 Implementation

These Regulations were passed by the Executive Council and will be promulgated and implemented upon approval of the President. The same procedure will be followed for each amendment.