

Fu Jen Catholic University

Regulations Governing the Review Committee for International Academic Exchange

Approved at the Ninth Executive Council for the 2008-2009 Academic Year on June 11, 1999
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Article 1

The University has established the Review Committee for International Academic Exchange to meet University goals to internationalize, to boost international cooperation, and to encourage instructors and students at the University to participate in various international activities for academic exchange.

Article 2: Composition of the Committee

- (1) The Committee is composed of 15 to 27 members. Ex officio members include the four Vice-Presidents of the University, the Chief Secretary, the Representative of the Founding Institutes, the Dean of Academic Affairs, the Dean of Student Affairs, the Dean of the Office of International Education, the Vice-Dean of the Office of International Education, the Director of the Academic Exchange Center, the Director of the International Student Center, and the Director of the Language Center.
- (2) The Vice-President of International Affairs serves as Committee Chair, the Dean of the Office of International Education serves as Vice-Chair, and the Director of the Academic Exchange Center serves as Executive Director.
- (3) In addition to ex officio Committee members, the Holistic Education Center, the School of Continuing Education, and individual Colleges will each select one instructor to serve as a representative on the Committee, and submit their recommendations to the President, who will make the appointments.
- (4) Based on practical needs, the Committee may select professionals from inside or outside the University to serve as specially hired Committee members. The Committee will submit its recommendation to the

President, who will make the appointment. The quota on Committee members mentioned in paragraph 1 does not apply to specially hired Committee members.

- (5) Committee members serve one term of two years and may be reappointed.

Article 3: Responsibilities of the Committee

- (1) To provide financial support and to review activities for international academic exchange held at the University.
- (2) To review scholarships for students studying abroad.
- (3) To select students to attend student exchange activities.
- (4) To study and discuss regulations of the Office of International Education.

Article 4

The Committee will convene twice over the course of an academic year and may convene an extraordinary general meeting when necessary. When the Committee is not in session, it may convene a Subcommittee to review applications. The Subcommittee is composed of the Vice-Chair, Executive Director, and 3 committee members who serve on rotation.

The Vice-Chair will serve as the Subcommittee Chair. When unable to attend, the Subcommittee Chair may appoint the Executive Director to serve as Subcommittee Chair. Subcommittee decisions must be reported at a Committee meeting.

Article 5

At least one-half of Committee members must be present to convene a meeting. A decision may only be passed with the agreement of at least one-half of Committee members present.

Article 6

These Regulations have been passed by the Executive Council and will be promulgated and implemented upon approval of the President. The same procedure will be followed for each amendment.